

Present were: Mary Beth Robillard, Charlene LoPresti, Anthony Massorelli, Tina Morrison, Andrea Berlin, John Thibault and myself as well as John Bird of the Conservation Comm.

We met in the Lord Conference room @the OOB high school w/the meeting beginning @7pm with introductions.

The minutes from the Dec. 3, 2012 were checked over and accepted.

Discussion continued from our last meeting re: park needs and concerns.

Andrea asked if there was a central person in Town Hall to see that there's no overlapping of various committee meetings. As far as we know, there is not.

One concern that was discussed was in re: what can be done by our committee when some committee members are not able to attend for a number of meetings. A suggestion was put forth that committee members should attend and if they are absent 3 cumulative or consecutive times, the committee should vote re: them continuing as a member.

Charlene had a concern about the proposed plans by the Heath St. developer re: the trees he has agreed to put up and maintain on the land between their driveway and the tennis courts. How tall would they be ? Are they stated on the developer's plans ? It was mentioned that the Planning Board should have this information in their minutes of their last meeting.

Next discussion was in re: to the gardens in the park:

- \* John B: may be possible that new person on the Conservation comm. would be interested in helping
- \* Tina : Re: concerns w/Jay ..... it's up to the PW to do the watching not our committee
- \* John T: should try to get the position identified, pay person \$2 more ..... let the town decide
- \* Andrea: needed to clean out old stuff w/woman hired to do it .... town has no clue re: what's involved --- need RFP's in by Feb. 1st so it's on budget come March
- \* John B: would like us to do an RFP
- \* Andrea: will mail old RFP and cross out what not needed
- \* Tina: need approval from council
- \* Andrea: American flag should be replaced @least 3 times
- \* Pat: noticed there was no wreath by the monument this year ..... another person suggested contacting Sharri for next year
- \* General discussion on needs:
  - \* trim on Gazebo and Shed need to be re-painted
  - \* paths: have Defining Lines ? -- get 3 quotes
  - \* need some one to rake the pathways, a park guy, not the person maintaining the gardens

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- \* lot of discussion re: the amount of dollars in our budget and from fund raising ..... none found according to Finance dept. .... where is it ?
- \* re: Extreme Clean: ..... need it written in their contract re: what is expected of them ..... this in replay to last summer and trash not picked up off the grass, etc. --- if not written in contract, will not do it ..... they have 2 more years w/this contract
- \* Irrigation needs to be checked and or repaired
- \* Trees: should be checked by an Arborist ..... need to fertilize and trees checked for damage, etc. .... Andrea has name of possible person ?

Other:

- \*Conservation comm. will be present when Memorial Park presents their concerns to the Town Council at future workshop
- \* we need to use the name VETERANS Memorial Park, not just Memorial Park
- \* park designed with ideas of quiet and active areas
- \* re: dog messes in dog park: Pat to contact our ACO as well as check w/Kennebunk and Portland regarding how they handle this problem
- \* Tennis court needs to be locked for now ..... in Spring, nets and surface need to be checked and if not acceptable, will have to be closed
- \* Clasp on lg. dog park entrance needs to be fixed ..... contact PW
- \* Playground: once a year by May, needs to have a safety inspection and chips replaced ..... 33 yards is standard truckload for an 18 wheeler according to Andrea
- \* Basketball court: replace nets and resurface ..... any cracks ? ..... fill and repair
- \* Opening of park is the most expensive because of all the things that need to be done

Meeting adjourned @8pm ..... next meeting on February 4, 2013

Respectfully submitted by Pat Holland